

# *Carlyle Management Co./R.N. Landis Management*

23945 Mercantile Road, Suite B  
Beachwood, Ohio 44122  
Phone: 216-464-7465 Fax: 216-464-0259

## **AUTHORIZATION AGREEMENT FOR AUTOMATIC DEBIT**

To authorize your checking account to be debited for your maintenance fee, please complete the bottom portion of this form. This form is used to add, change or cancel your automatic debit.

**Attach a voided check to the bottom of this form.**

Please check the appropriate action below:

New Enrollment

Cancel Enrollment

### **CUSTOMER INFORMATION:**

Property Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Checking  or Savings  (Must check appropriate type)

Depositor authorizes that their current maintenance fee or \$\_\_\_\_\_ to be automatically debited from the above referenced account on the 10<sup>th</sup> of each month beginning in \_\_\_\_\_ and authorizes subsequent changes to the monthly billing as may be approved annually in the property budget.

Owner Signature: \_\_\_\_\_ Date \_\_\_\_\_

E-Mail \_\_\_\_\_

(If you would like confirmation of your automatic payment set-up)

**DON'T FORGET TO ATTACH YOUR VOIDED CHECK TO THIS FORM**